

Nominations for National Board Member Elections

Instructions

Any ACHPER member can nominate another current member. All nominations must be made in writing to the National Executive Director. The nomination form can be found on page 3.

Section 1: Must be filled out by the nominator and include their contact information. The nominator must also provide the position and term of office that the nominee is standing for.

President (3 year term)

1 Board Member (3 year term)

1 Vice President (2 year term)

1 Board member (2 year term)

1 Board Member (1 year term)

1 Vice President (1 year term)

NB: The varying terms of office ensure a 3 year rolling rotation.

Section 2: Must be filled out by the nominee and include their contact information. The nominee is the person that is running for office.

It is recommended that the nominee review the qualification requirements of nominees (By-Law 21) on page 2 to ensure relevant skills and experiences are highlighted on the nomination form and in the attached resume.

The completed nomination form must be received by mail, email or fax by Tuesday June 2 2010 at the address below. The nominator and nominee will receive acknowledgment of receipt by email within two working days.

If you have any questions please contact:

ACHPER National Office

214 Port Road HINDMARSH SA 5007

Ph: 08 8340 3388 Fax: 088340 3399

Email: ned@achper.org.au

Election Chair

National President

Graeme Quelch

Email: Graeme.Quelch@curriculum.wa.edu.au

Qualification Requirements of Nominees for National Board Member Positions (By-Law 21)

21. ELECTED Board Member QUALIFICATION BY- LAW

This Elected Board member Qualification By-law sets out the qualifications which nominees for Elected Board member positions on the ACHPER National Board should meet under Rule (a) of the ACHPER National Constitution.

21.1 Nominees for Elected Board member positions should demonstrate knowledge, skills and commitment in most of the following areas:

1. Knowledge of the purpose and role of ACHPER.
2. Previous experience in organisational work from either private business or community activities. This experience may have been gained as a committee member or board member.
3. Demonstrated ability to understand a wide scope of community issues, including requirements and objectives of governing not for profit bodies.
4. Management or administration skills, including an understanding of financial management knowledge, of the Corporations Act (Cth) 2001 and common law obligations in relation to corporate governance and Board member duties and responsibilities.
5. Professional or commercial background in any of the following areas of expertise (eg, finance, marketing, law or research) or other areas that can benefit ACHPER.
6. Excellent communication skills.
7. Ability to demonstrate achievements or contribution in previous roles (either professional or community context).
8. Ability to work and communicate effectively within the group and with external parties.
9. Understanding of strategic planning processes and ability to implement procedures.
10. Commitment to the role and the ability to devote sufficient time and energy to the position.

It is required that nominees for Elected Board Member positions submit a resume outlining their experience and suitability for the position of Elected Board Member.



Australian Council for Health, Physical Education and Recreation

214 Port Road (PO Box 304) Hindmarsh SA 5007
Ph: 08 8340 3388 Fax: 08 8340 3399
Email: ned@achper.org.au
W: www.achper.org.au

National Election Nomination Form

Section 1 --- to be completed by *nominator*

I nominate _____ for the position ofTerm.....

Details of Nominator:

Name (print) _____

Member Number _____ Phone _____

Email _____

Postal Address _____

Signature _____ Date _____

Section 2 --- to be completed by *nominee* ---

I, _____, accept this nomination.

I declare I am a current member of ACHPER and hold no other position of office or employment within ACHPER and its branches.

Candidate's statement (max. 100 words). Resume to be attached.

Details of Nominee:

Name (print) _____

Member Number _____ Phone _____

Email _____

Postal Address _____

Signature _____ Date _____